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RALEPHENYA T.D

LED&P-005-2026/2027

Date: 04 September 2026

ADVERT

REQUEST FOR QUOTATION

MOLEMOLE LOCAL MUNICIPALITY IS INVITING QUOTATIONS FROM SUITABLE SERVICE PROVIDERS WHO ARE LISTED ON THE CENTRAL SUPPLIER DATABASE TO IMPLEMENT OF AGRICULTURAL SKILLS DEVELOPMENT AND MENTORSHIP PROJECT FOR TWENTY (20) FARMERS.

1. Scope of work:

The actual scope will cover all the activities attached to implementation of the Agricultural skills development and mentorship for a period of three (3) months.

No	Activity	Description	Quantity	Total Price
1.	Phase 1-Farm visit and Auditing	Conduct skills audit & farm visits for farmers: West	10	
2.	Phase 2-Farm visit and Auditing	Conduct skills audit & farm visits for farmers: East	10	
3.	Farmer workshop – NQF Level 3 - X1 week	Conduct 1 st AgriSeta Accredited training for farmers: workshop material, catering, venue, invitations, generate report and PA system.	20	
4.	Farmer workshop – NQF Level 3 - X1 week	Conduct 2 nd AgriSeta Accredited training for farmers: workshop material, catering, venue, invitations, generate report and PA system.	20	
5.	Farm Practical Activities	Coordinate and facilitate farm based practical activities – Animal and Crop production cycles	20	
6.	Mentoring, Monitoring & Evaluation	Monitoring and evaluation at farms at Molemole East and West.	20	
7.	Printing of certificates	Graphic design, emblem embedded certificates, printing using parchment paper, framing and packaging.	20	
Subtotal (Excluding Vat)				
Vat @ 15%				
Total (Vat Inclusive)				

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Mission: To provide essential and sustainable services in an efficient and effective manner.

2. The following documentation should be attached to the quotations:

- a. The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- b. Valid Tax Compliance status pin
- c. Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- d. Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]
- e. Certified copy of valid Agri-SETA accreditation/re accreditation letter (In bidding Company's name)

3. Stage 1: Evaluation on functionality.

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and Specific Goals). Bidders that score less than 80% (rounded to the nearest decimal point) will be disqualified.

NB: Only the combined Price and Specific Goals points will determine the highest point scoring bidder to be awarded the contract

CRITERIA	WEIGHT	APPLICABLE VALUES
COMPANY EXPERIENCE	30	
Attach two (02) appointment letters/ purchase orders stating provision of services in one of the following areas: Training/ Mentoring of farmers and rendering skills development & training of farmers from any organ of state or private entity with contactable references.		
PERSONNEL CAPACITY	25	
1x Project Manager: - Attach CV with a minimum of three (03) years' experience in agricultural sector attached to: training, mentoring, crop production, advisory services, monitoring & evaluation of farmers. - Attach a certified copies of NQF Level 7 qualification in Agricultural Management/ Agricultural Economics/ Agricultural Science.		Poor = 1
	15	Average = 2
1x Project officer: Attach CV with a minimum of two (02) years' experience in agricultural sector attached to one the following: Animal and plant production, advisory services, training, mentoring of farmers - Attach a certified copies of qualification: NQF Level 6 qualification in Rural Development and Extension.		Good = 3
IMPLEMENTATION METHODOLOGY	10	Very good = 4
Project approach: Provide the bidder's approach, methodology and also demonstrate the technical expertise and innovation which will be employed for the implementation of the agricultural skills development and mentorship of farmers		Excellent = 5
TOTAL POINTS	80	

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N.B. The Municipality reserves the right to verify the authenticity of the attachments relating to the above. Bidders will be disqualified and possible legal action will be taken if it can be found that a Bidder submitted fake documents.

Stage 2: Evaluation on Price and Specific Goals

Bidders must attach following supporting documents to claim points. Failure to attach the valid documents shall not disqualify the Bidder from further evaluation; but only points will be forfeited.

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority	5
Woman-ownership of 51% and above (less than 51% of woman ownership prorate will apply)	Identification Document and Company and Intellectual Property Commission (CIPC) document.	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years) ownership of 51% and above (less than 51% prorate will apply)	Identification Document	5

4. THE FOLLOWING CONDITIONS WILL APPLY:

- a. Bidders Must complete ANNEX C**
- b. Quotations must be on an official letterhead of the company
- c. Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- d. Incomplete quotations will be disqualified from further evaluation
- e. Payment will be effected within 30 days of receipt of invoice.
- f. Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for specific goal as per PPPFA of 2022,
- g. The bidder needs to ensure that there is skills transfer.
- h. The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to Mr. F.C.M Makgoka at 015 501 2352 between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **11 September 2025 at 11h00**, clearly marked **"AGRICULTURAL SKILLS DEVELOPMENT AND MENTORSHIP"**

No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



MAKGATHO K.E
MUNICIPAL MANAGER

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ANNEX A



SCHEDULE OF PREVIOUS WORK CARRIED OUT BY BIDDER

[N.B. COMPULSORY: TO BE USED FOR EVALUATION PURPOSES]

Provide the following information on relevant previous experience. Indicate comparable projects of similar or larger size. This information is material to the award of the Contract.

Give a maximum of two (02) names and telephone numbers and e-mail address per reference. Please provide latest contact details.

CLIENT NAME AND PLACE WHERE PROJECT WAS IMPLEMENTED	TEL NO & EMAIL ADDRESS	DESCRIPTION OF WORK	CONTRACT VALUE (R)	DURATION CONTRACT PERIOD

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